



Policy

Membership Policy

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AIBS
AUSTRALIAN INSTITUTE
OF BUILDING SURVEYORS



Membership Policy

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AIBS Membership

This document provides a guide for membership of the Australian Institute of Building Surveyors ("AIBS") as of 21 May 2025.

This document should be read in conjunction with the AIBS Constitution and By-Laws.

Definitions

"Building Surveying" means the Building Surveying profession in which Building Surveying Work is undertaken.

"Building Surveying Work" includes:

1. Statutory Building Surveying services means the carrying out of statutory duties, powers and functions under State or Territory law by individual accredited persons. Statutory building services include but are not limited to the issue and refusal of consents, permits, approvals, orders, notices and certificates as well as inspections.
2. Building Surveyor consultants provide compliance advice, carry out third-party reviews, within their competency, advise and prepare performance-based design solutions and assist clients comply with government regulatory frameworks, to ensure adherence to relevant codes and regulations.
3. Public Policy & Technical Regulatory work meaning undertaking work for State or Federal Government in developing building regulation or policy which is related to their qualifications and experience as a building surveyor.
4. Academic work meaning teaching or undertaking research work in Building Surveying in an academic institution.

"Professional qualification" means a qualification at degree or higher level and can include a degree obtained in an allied profession to which recognised post graduate qualifications in Building Surveying have been added

"Para-professional qualification" means a qualification at Diploma or Advanced Diploma level.

Terms which are in italics and which are not defined above have the same definition as defined in the AIBS By-laws otherwise than where the context otherwise provides.



Categories Of Membership

AIBS membership is divided into a range of categories based on levels of qualification and experience. These categories fall into two classes of membership, Practicing Members and Non-practicing Members.

Practicing Members undertake defined Building Surveying Work. Non-Practicing Members do not generally undertake Building Surveying Work.

AIBS provides the following categories of membership:

Practicing Members

- Accredited Member
- Accredited Fellow
- Accredited Life Fellow
- Accredited Body Corporate

All *Practicing Members* are subject to the *AIBS* Professional Standards Scheme unless exempted in accordance with the exemption provisions in the *AIBS* Professional Standards Scheme.

Non-Practicing Members

- Retired Member
- Retired Life Fellow
- Retired Fellow
- Associate
- Complimentary Member
- Student
- Graduate
- Honorary Fellow
- Academic



Practicing Member Eligibility & Requirements

Accredited Member

To be eligible, an Accredited Member must:

- a. hold a professional or para-professional Building Surveying qualification recognised by *AIBS*;
- b. have met the requirements of the *AIBS National Accreditation Scheme* or equivalent; and
- c. have met the requirements of the *AIBS Professional Standards Scheme* for Building Surveyors.

Accredited Fellow

To be eligible an Accredited Fellow must:

- a. be a practicing member recognised for their services and contribution to *AIBS* and the profession;
- b. have met the requirements of the *AIBS National Accreditation Scheme* or equivalent; and
- c. have met the requirements of the *AIBS Professional Standards Scheme* for Building Surveyors.

Accredited Life Fellow

To be eligible, an Accredited Life Fellow must:

- a. be a practicing member recognised for their services and contribution to *AIBS* and the profession;
- b. have met the requirements of the *AIBS National Accreditation Scheme* or equivalent; and
- c. have met the requirements of the *AIBS Professional Standards Scheme* for Building Surveyors.

Accredited Body Corporate

To be eligible, a *Body Corporate* must contain at least one Director who is an *AIBS Practicing Member* and all Building Surveyor employees must be *Practicing Members* of *AIBS*.



Non-Practicing Member Eligibility & Requirements

Retired Member

To be eligible for this category, a *Member* or *Fellow* must have been a *Practicing Member* of *AIBS* for the 5 continuous years previously and have advised the *AIBS CEO* in writing they are no longer practicing as a Building Surveyor or registered in any jurisdiction and have retired from the workforce working as a building surveyor or related role. Transfer to the retired category must be made in writing via a statutory declaration and approved by the *CEO*.

Retired Life Fellow

This category is for Life Fellows who have been recognised for their services and contribution to *AIBS* and the profession as approved by the *AIBS Board* and have advised the *AIBS CEO* in writing they are no longer practicing as a Building Surveyor or registered in any jurisdiction and have retired from the workforce working as a Building Surveyor or related role. Transfer to the retired category must be made in writing via a statutory declaration and approved by the *CEO*.

Retired Fellow

This category is for Fellows who have been recognised for their services and contribution to *AIBS* and the profession as approved by the *AIBS Board* and have advised the *AIBS CEO* in writing they are no longer practicing as a Building Surveyor or registered in any jurisdiction and have retired from the workforce working as a Building Surveyor or related role. Transfer to the retired category must be made in writing via a statutory declaration and approved by the *CEO*.

Associate

This category is for a person that has a professional interest in the Building Surveying profession or *AIBS* but may not fit into one of the other categories of membership. This category includes international associates.

For the purpose of international Associates being admitted to a *Chapter*, they may nominate one *Chapter* that they will be admitted to for the purpose of membership. However, if they do not nominate a *Chapter*, they will be automatically admitted to the NSW/ACT *Chapter* or in the jurisdiction where the *AIBS* Office is located.



Student

To be eligible for this category, Students must be studying for their first Building Surveying qualification.

A student no longer qualifies for this category once they have:

- completed their first Building Surveying qualification; or
- have registered as a building surveyor in any jurisdiction; or
- become a practicing or graduate member.

Students studying for the first Building Surveying qualification in an AIBS Accredited Course are eligible for free student membership.

Students studying for the first Building Surveying qualification in a Non-AIBS Accredited Course are eligible for a reduced annual membership fee.

Graduate

To be eligible for this category, a *Person* must hold a professional or para-professional Building Surveying qualification recognised by *AIBS* but has not yet achieved the required experience in accordance with the *AIBS National Accreditation Scheme* to be an *Accredited Member*. The *Member* is subject to the *AIBS Code of Professional Conduct*.

Complimentary Member

The *AIBS Board*, at their total discretion, may provide complimentary membership to those who are identified supporters, stakeholders, and service providers as appropriate.

Honorary Fellow

To be eligible for this category, a *Person* must either:

- have held associate membership for at least five (5) years and be recognised by the *AIBS Board* as per this policy as a distinguished legal, academic, scientific, artistic, literary, political or other whose activities promote or have promoted the aims and objectives of *AIBS*, and who are otherwise not eligible as a *Practicing Member*.
or
- Is not an *AIBS Member* or a *Building Surveyor*, but someone who has made a significant contribution to *AIBS* and whose activities promote or have promoted the aims and objectives of *AIBS* for at least five (5) years



Academic Member

To be eligible for this category the academic membership is limited to individuals who are not actively practicing in Building Surveying, hold academic qualifications in Building Surveying, and are solely engaged in academic activities.

Note: A chart summarising membership category is contained in Appendix A.

Elevation of AIBS Membership

Practicing Members of AIBS may be recognised for their services and contribution to the *AIBS* and the profession through the elevation of their membership status to Fellow or Life Fellow.

The process of upgrading of membership categories is provided below and is in conjunction with the *AIBS By-Laws*.

Any decision on an elevation of a *Member* to a higher grade of Membership will be at the discretion of the *Board* and the *Board* shall take into account all known matters past and present pertaining to the *Member* concerned as well as the testimonials provided with the nomination.

The *Board* will consider nominations for Fellows, Life Fellows and Honorary Fellows from *Chapter Committees* or a nomination supported by at least five (5) current *AIBS Practicing Members*. The *Board* may make their own nomination for upgrading the membership of any eligible person or *Member*.

Nominations should meet the requirements as per the *AIBS By-Laws* and this policy and be submitted to the *Board* on the specified nomination form through the *CEO*. These nominations can be made at any time

Accredited or Retired Fellow

The *Board* will accept nominations for Accredited Fellow from *Chapter Committees* or by at least five (5) *Practicing Members* provided that a nomination is supported by a signed testimonial by resolution of the relevant *Chapter Committee* or by each of the nominating practicing members.

The membership grade of Accredited Fellow may be awarded to a full member (prior to 01 July 2021) or *Practicing Member* (after 01 July 2021) who has rendered conspicuous service to the *AIBS* **and** the Building Surveying profession.



As a guide, the *Board* will generally consider the following:

- That the nominated *Member* has been a full member (prior to 01 July 2021) or *Practicing Member* (from 01 July 2021) for a period of 10 years and;
- Has actively participated in some manner or form in promoting the aims and objects of *AIBS* over a period of time such that the *Board* would consider as being of benefit and betterment of *AIBS*.

The *Board* will only accept nominations in accordance with the criteria as provided in the *AIBS By-Laws* and on the prescribed nomination form contained as Appendix B of this policy.

In recognition of the requirements placed on the *AIBS President* in undertaking that role, if an *AIBS President* has not been recognised after one full term as *AIBS President*, the *Board* may award the membership grade of Fellow if not already awarded.

A Fellow who resigns their membership at any time, will not be automatically reinstated at that membership grade unless otherwise approved by application to the *AIBS Board*.

The *AIBS Board* may revoke the membership grade of a Fellow if, in their view, that the Fellow has not acted in the best interests of *AIBS*, has breached the *AIBS Code of Professional Conduct* or not continued to meet the requirements as an *AIBS Practicing Member*.

When a Fellow is no longer practicing as a Building Surveyor or registered in any jurisdiction and have retired from the workforce as a Building Surveyor or related role, they are eligible to make application to the *CEO* to be transferred to the category of Retired Fellow.

Accredited or Retired Life Fellow

The *Board* will accept nominations for Life Fellow from *Chapter Committees* or by at least five (5) Members provided that a nomination is supported by a signed testimonial by resolution of the relevant *Chapter Committee* or by each of the nominating *Practicing Members*.

The nominated Fellow should have demonstrated a notable and lasting contribution and distinguished service to both the *AIBS* and the Building Surveying profession as a fellow while actively promoting the aims and objects of the *AIBS*.

The *Board* will only accept nominations in accordance with the criteria as provided in the *AIBS By-Laws* and on the prescribed nomination form contained as Appendix B of this policy.



A Life Fellow who resigns their membership at any time, will not be automatically reinstated at that membership grade unless otherwise approved by application to the *AIBS Board*.

The *AIBS Board* may revoke the membership grade of a Life Fellow if, in their view, the Life Fellow has not acted in the best interests of *AIBS* and/or has breached the *AIBS Code of Professional Conduct* or not continued to meet the requirements as an *AIBS Practicing Member*.

When a Life Fellow is no longer practicing as a Building Surveyor or registered in any jurisdiction and have retired from the workforce as a Building Surveyor or related role, they are eligible to make application to the *CEO* to be transferred to the category of Retired Life Fellow.

Honorary Fellows

The *Board* will accept nominations for Honorary Fellow by at least five (5) *Practicing Members* provided that a nomination is supported by a signed testimonial by each of the nominating *Practicing Members* satisfying that the following:

- Be distinguished by legal, academic, scientific, artistic, literary, political or other; and
- Whose activities promote or have promoted the aims and objectives of *AIBS*, and who are otherwise not eligible as a *Practicing Member*.

The *Board* will only accept nominations in accordance with the criteria as provided in the *AIBS By-Laws* and on the prescribed nomination form contained as Appendix B of this policy.

The *AIBS Board* may revoke the membership grade of an Honorary Fellow if, in their view, the Honorary Fellow has not acted in the best interests of *AIBS* and/or has breached the *AIBS Code of Professional Conduct*.



Membership Benefits & Management

Voting Rights

- An Accredited Member is able to vote and hold office within *AIBS*.
- Accredited Body Corporates are not eligible to vote or hold office
- Any person admitted as a Non-Practicing Member is not able to vote or hold office.

Note: Non-Practicing Members may be appointed to *Specialist Advisory Groups* or to other committees as approved by the *Board* from time to time.

For the purpose of clarity, eligibility to 'hold office' refers to positions that are elected by *Members of AIBS* who are entitled to vote (e.g. *Board & Chapter Committees*).

AIBS Member Services

Any Accredited Member, Accredited Body Corporate or Non-Practicing Member may receive benefits and services as approved by the Board from time to time.

All Non-Practicing Members subscriptions are due on 01 July each year.

Accredited Practicing Member renewals are due on the 14th day in the month in which their accredited membership is due.

Accredited Body Corporate renewals are due on their anniversary date of their membership. To continue to receive member rates at *AIBS* events and activities, all *Members* must have paid their due membership subscription within one month of the due date.

Use of Post-Nominal

The use of *AIBS* post-nominals is as outlined in the *AIBS By-Laws* and in the Summary of *AIBS Membership Categories* chart contained in this policy.

Use of AIBS Member Logo

AIBS will provide members in the following categories with a specific *AIBS* member logo that may be used in accordance with the conditions as provided in this document.



- Accredited Member
- Accredited Life Fellow
- Accredited Fellow
- Accredited Body Corporate

These logos are intended for sole use by the individual member or the Accredited Body Corporate to promote their own membership.

AIBS Members may only use specially provided *Member* logos and not any other *AIBS* logo unless provided with written approval by the *CEO*.

This usage is dependent upon the following terms and conditions being met:

- Usage of these *AIBS Members* logos is limited to current *Practicing Members* only.
- These images are intended to indicate the association of the *Member* with *AIBS*. They are not to be used as an indication that the applicant represents or is an agent of the *AIBS* in any way.
- The logos can be used by individual *AIBS Members* on their personal corporate documentation (e.g. business cards, webpage, etc.)
- Where a business or company wishes to display the membership logo, it may only do so in conjunction with the eligible member's name.
- Images are not to be altered in any way and must adhere to the *AIBS* style guide.
- Images may only be displayed in the colours provided or in greyscale for black and white mediums.
- Members using the *AIBS Member* logos must adhere to the terms of the *AIBS Code of Conduct*.
- *AIBS* retains all Intellectual Property rights and Copyright of these logos.
- The *AIBS Board* may request in writing that use of the *AIBS* logo ceases should there be a breach of any of the above conditions.
- The *AIBS Board* reserves the right to cancel or request a member cease using its logo. All decisions regarding logo usage and terms are final.
- *AIBS* reserves the right to change these terms and conditions at its discretion.



Membership Application & Approval Process

Membership applications may be submitted online via the *AIBS* website www.aibs.com.au.

Membership applications are assessed by the Board or its delegates for approval and allocation of the appropriate classification of membership and *Chapter* in accordance with the *AIBS Constitution & AIBS By-Laws*.

Practicing Member applications are assessed in accordance with the requirements of the *AIBS National Accreditation Scheme* and members must apply through the application process provided on the AIBS website [here](#).

Each *Member* shall on admission as a *Member*, be admitted to a *Chapter* of *AIBS* according to the 'Preferred Mailing Address' the *Member* has notified *AIBS* from time to time.

Members who reside in one *Chapter* but work in another, may specify either their home or work address as their 'notified' address for the purpose of membership of a *Chapter*.

For the purpose of defining the 'notified' address of a member in the *AIBS* register who has multiple addresses, it will be defined by the 'Preferred Mailing Address' nominated by the *Member*.

Any *Member* who updates their 'notified' address and it falls within the boundaries of a new *Chapter*, must contact the *AIBS* Office directly to advise of their new details to ensure they are reallocated to their new *Chapter*.



Appendix A – Summary of AIBS Membership Categories

Membership Category	Membership Status	Eligibility Criteria	Required Qualifications	Member Benefits	Post Nominals
Accredited Member	Practicing	<p>a. holds a professional or para-professional Building Surveying qualification recognised by AIBS.</p> <p>b. meets the requirements of the AIBS National Accreditation Scheme or equivalent</p> <p>c. meets the requirements of the AIBS Professional Standards Scheme for Building Surveyors.</p>	Diploma/Adv. Diploma/Degree in Building Surveying	All	MAIBS
Accredited Fellow	Practicing	Is a practicing member and membership upgrade approved by Board	Diploma/Adv. Diploma/Degree in Building Surveying	All	FAIBS
Accredited Life Fellow	Practicing	Is a practicing member and membership upgrade approved by Board	Diploma/Adv. Diploma/Degree in Building Surveying	All + no membership fee	LFAIBS
Accredited Body Corporate	Practicing	All Building Surveyors employed by the Body Corporate and at least one Director are AIBS a practicing members		All except voting rights and holding elected office	N/A May use Member Logo
Retired Member	Non-Practicing	As approved by AIBS Board	Diploma/Adv. Diploma/Degree in Building Surveying	All except voting rights and holding elected office	MAIBS Ret.
Retired Life Fellow	Non-Practicing	As approved by AIBS Board	Diploma/Adv. Diploma/Degree in Building Surveying	All except voting rights and holding elected office	LFAIBS Ret.
Retired Fellow	Non-Practicing	As approved by AIBS Board	Diploma/Adv. Diploma/Degree in Building Surveying	All except voting rights and holding elected office	FAIBS Ret.
Associate	Non-Practicing	A professional interest in Building Surveying and not accredited or registered as building	N/A	All except voting rights and holding elected office	Nil



		surveyor in Australia or internationally			
Student	Non-Practicing	Studying for their first qualification in Building Surveying i.e. a degree or Advanced Diploma	N/A	All except voting rights and holding elected office	Nil
Graduate	Non-Practicing	Hold a professional or para-professional Building Surveying qualification recognised by AIBS but has not yet achieved the required experience in accordance with the AIBS National Accreditation Scheme to be a practicing member.	Diploma/Adv. Diploma/Degree in Building Surveying	All except voting rights and holding elected office	Nil
Honorary Fellow	Non-Practicing	As approved by AIBS Board in accordance with this membership policy	N/A	All except voting rights and holding elected office	AIBS (Hon Fellow)
Complimentary Member	Non-Practicing	As approved by AIBS Board in accordance with this membership policy	N/A	All except voting rights and holding elected office	Nil
Academic Member	Non-Practicing	As approved by AIBS Board in accordance with this membership policy	Hold academic qualifications in Building Surveying	All except voting rights	Nil



Appendix B – Nomination Form for Membership Upgrade

Fellow/Life Fellow/Honorary Fellow

Section 1: Nominee

Full Name:

Address:

Email:

Contact Phone:

Section 2: Proposer*:

Full Name:

Address:

Email:

Contact Phone:

**Proposer must be a Full Member of AIBS*



Section 3:

Outline of Nominee's services to the profession of Building Surveying:



Section 4:

Outline of Nominee's services to the Australian Institute of Building Surveyors:

Date of submission:

Chapter:

Office use only:

Period of Membership:

Date elevated to Fellow:

Comments:



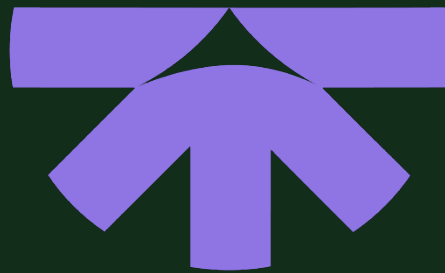
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Version	Revision Date	Reviser	Revision Description
0.1	05-Sep-16	Board of Directors	Implemented with changes to the Constitution and By-Laws.
0.2	22-Feb-19	K McGrigor/M Overall	Reformatting Appendices C & D, no significant changes
0.3	03-Dec-20	CEO/AIBS Board	Changes to support a Professional Standards Scheme with effective date for the Policy of 1 January 2021
0.4	10-June-21	CEO/AIBS Board	Changes to align with the Professional Standards Scheme
0.5	13 April 2022	Legal, Board Directors and CEO	Changes to include the definition of Building Surveying work
0.6	August 2024	Board Directors and CEO	General revision and update in line with membership under a Professional Standards Scheme
0.7	5 December 2024	Academic and Accreditation Policy Manager	Changes to Academic Category



0.8	21 May 2025	Board Directors and CEO	General revision and update in line with membership under a Professional Standards Scheme
0.9	23 April 2026	Operations and Compliance Manager	Updates for iMIS Launchpad; Add Academic member to list & amend website address error



Australia's peak professional body
for **building surveying**

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